

CITY OF HORICON

404 EAST LAKE STREET
HORICON WI 53032

MEETING NOTICE

DATE ISSUED: January 14, 2020

BY: Susan Hady

PERSONNEL & FINANCE COMMITTEE

ATTENDEES:

Susan Hady	Donald Miller	Forrest Frami	Kristen Jacobson
Joseph Adamson	Timothy Kingman	Alexandra Harvancik	Mark Tesch
Carole Baker	Pat Bulman	C: Mayor Grigg	

DATE: Wednesday, January 15, 2020

TIME: 6:00 p.m.

LOCATION: City Hall, Activity Room A

LEADER: Susan Hady, Chairperson

AGENDA:

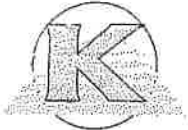
1. Call to Order.
2. Roll Call.
3. Public Appearances.
4. Approve Previous Minutes.
5. Design, CRS, and Inspection Services Contract for Lake Street Reconstruction Project (Vine St to Bridge).
6. CRS and Inspection Services Contract for Highway 33 Industrial Park Entrances.
7. Proposed Phase 2 PILOT Agreement – Housing Authority of Dodge County.
8. Ambulance Write-Offs.
9. Proposed Wage Ordinance – Public Works, Water, Wastewater.
10. Proposed Wage Ordinance – Non-Represented Employees.
11. Proposed Wage Ordinance – Fire Department.
12. Proposed Wage Ordinance – EMS Department.
13. Proposed Wage Ordinance – Election Officials.
14. December 2019 Payables.
15. Set Next Meeting Date.
16. Non-Action Discussion.
17. Adjourn.

IF UNABLE TO ATTEND, PLEASE NOTIFY: Kristen Jacobson

PHONE: 485-3500

DATE POSTED: 01/14/2020

TIME POSTED: 8:30 a.m.



KUNKEL
engineering
group

107 Parallel Street
Beaver Dam, WI 53916
(920) 356-9447
fax: (920) 356-9454
kunkelengineering.com

October 7, 2019

Mr. Tim Kingman, Supervisor DPW & Utilities
City of Horicon
404 E Lake Street
Horicon, WI 53032

**Re: E. Lake Street (N. Vine St. to the bridge) Reconstruction Project
Engineering Services Proposal**

Dear Mr. Kingman:

Please consider this transmittal a formal proposal for Kunkel Engineering Group to provide Engineering Services to include design, construction related services and resident inspection for the proposed street and utility reconstruction of E. Lake Street, from N. Vine Street to the Lake Street bridge. It is my understanding that the scope of this project includes the replacement of underground utilities, including sanitary sewer, watermain, storm sewer and associated services, and reconstruction of the roadway from the western edge of the N. Vine Street intersection approximately 470 feet west to the Lake Street Bridge. The proposed roadway shall be excavated with new aggregate base course being installed along with 8.5" of new concrete pavement. The existing sidewalk and curb & gutter will remain from N. Vine Street to the John Deere guard shack (approx. 270 LF) as this was done as part of the STH 33 Reconstruction Project. Within this area the existing curb & gutter shall be doweled for the new concrete pavement, with the sidewalk and curb & gutter being patched anywhere utilities services are encountered and replaced. The remain section of E. Lake Street from the guard shack to the bridge will have new curb & gutter installed, but the existing sidewalk will be patched rather than replaced, due to the existing issues with John Deere's buildings in this area.

Based upon this, Kunkel Engineering Group herein proposes to undertake Engineering Services for the E. Lake Street Reconstruction Project for a **maximum not to exceed fee of \$61,750.00**, as detailed on Attachment "A", Scope of Services which accompanies this proposal. The proposal is intended to be comprehensive and incorporate all elements necessary to ensure the design, bidding, construction, and close out of the E. Lake Street Reconstruction Project is done in accordance with the City of Horicon's contract requirements and WDNR specifications.

Tim, we at Kunkel Engineering Group sincerely appreciate the opportunity to submit the following proposal to undertake this most important project on behalf of the City of Horicon. As always, you can trust that our services will be provided on time and within budget, paying meticulous attention to every detail and providing the City of Horicon with a completed project that is intended to serve the City and its residents for decades to come.

Thank you in advance for your consideration of this proposal. I am providing herein ten (10) copies of the proposal and attachments for distribution to the City of Horicon Common Council members. Should you or representatives of the Common Council have any questions or comments please do not hesitate to contact me.

Sincerely,

KUNKEL ENGINEERING GROUP



Don Neitzel, General Manager

Enclosure

cc: Mr. Jim Grigg, Mayor, City of Horicon
Ms. Kristen Jacobson, Clerk, City of Horicon

ACCEPTED:

Name and Title

Date

City of Horicon
E. Lake Street Reconstruction Project
(N. Vine Street to the bridge)
Engineering Services

Attachment "A"
Scope of Services

Design Services

A. Field Data Acquisition

1. Review Existing Reports/Records
2. As-built Street/Sections
3. Location Survey
4. Utility Location:
 - a. Watermain
 - b. Storm Sewer
 - c. Electric/Gas/Telephone
 - d. Sanitary Sewer

B. Design Phase

1. Prepare Plan/Profile Base Sheets
2. Determine Pipe Sizing (Water/Sanitary Sewer & Storm Sewer)
3. Prepare Utility Plans
 - a. Sanitary Sewer Extension
 - b. Watermain Extension
 - c. Sewer & Water Laterals
4. Evaluate Pavement (Concrete) & Base Options
5. Prepare Street Plans
 - a. Storm Sewer
 - b. Pavement (Curb and Gutter, Sidewalk)
 - c. Cross Sections
6. Prepare Sewer, Water, & Street Detail Sheets
7. Prepare Erosion Control Plans

C. Specification Preparation

1. Municipal Utilities
2. Street/Storm
3. Prepare Special Provisions
4. Prepare Contract Documents
5. Construction Specifications and Contract Documents

D. Regulatory Agency Compliance

1. Solicit WDNR Approval
 - a. Sanitary Sewer/Watermain
 - b. Chapter 30 Permits (if required)

c. Notice of Intent – Grading

E. Prepare Final Construction Cost Estimate

F. Ancillary Services

1. Provide Utility Coordination
2. Attend Informational Meetings
 - a. Committee of the Whole
 - b. City Council
3. Recommend Soil Borings (if necessary)

COST OF SERVICE (DESIGN)

DPW - \$20,100.00

UTILITY - \$10,150.00

Construction Related Services (CRS)

A. Bidding Phase

1. Prepare Bid Advertisement
2. Assemble and Distribute Plans & Contract Documents to prospective bidders
3. Prospective Bidders
4. Correspond to Bidder's Questions
5. Issue Addendum(s) (if necessary)
6. Attend Bid Opening
7. Tabulate Bids
8. Recommend Lowest Responsible Bidder to Council & Utility Commission
9. Assist Owner in Executing Construction Contract Documents

B. Contract Award & Execution

1. Prepare & Distribute Construction Contracts

C. Preconstruction Conference

1. Develop Construction Schedule
2. Establish Lines of Communication
3. Payment Procedures
4. Identify Private Utility Conflicts

D. Field Stake Project

1. Sanitary Sewer
2. Watermain
3. Storm Sewer
4. Street Sub-grade
5. Curb & Gutter
6. Finished Pavement Grades

7. Sidewalk
8. Retaining Walls (if necessary)

E. Project Administration

1. Conduct Periodic Field Visits
2. Correspond with Contractor, Sub-contractors
3. Review Contractors Payment Requests
4. Resolve Contract & Street/Storm Sewer Conflicts
5. Review Material & Equipment, Shop Drawings
6. Prepare & Execute Contract Change Orders (as necessary)

F. Project Status

1. Attend Committee of the Whole & Council Meetings
2. Prepare Written Correspondence (as necessary)

G. Project Closeout

1. Prepare Final Punch List
2. Conduct Final Project Walk through with Horicon Staff, Public Works & Utility Commission Representatives
3. Meet with City Residents (as necessary) regarding restoration, driveway approaches & complaints
4. Field Verify Contractor corrective actions
5. Advise Horicon Staff & Alderpersons
6. Prepare Final Assessments & Attend Public Hearing(s)
7. Prepare As-builts

COST OF SERVICE (CRS)

DPW - \$5,750.00

UTILITY - \$3,500.00

Project Inspection

A. Inspect Project Improvements

1. Sanitary Sewer
2. Watermain
3. Water and Sewer Services
4. Storm Sewer
5. Subgrade/Aggregate Base & Pavement
6. Concrete Installation
 - a. Curb & Gutter
 - b. Driveway Approaches
 - c. Sidewalk
7. Restoration
 - a. Roads/ROW
 - b. Private Property (behind ROW)

B. Construction Monitoring

1. Verify Payment Request Quantities

2. Construction Schedule Adherence
3. Address Citizen Concerns

COST OF SERVICE (INSPECTION)

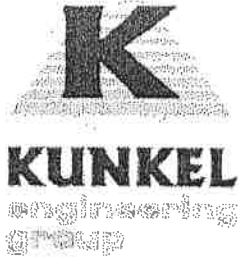
DPW - \$13,150.00

UTILITY - \$9,100.00

Notes:

1. Services described herein are intended to be comprehensive. Should the City of Horicon require more or fewer services than described, costs and adjustments will be negotiated.
2. The costs for soil borings, foundation inspection, materials testing, and analysis will be invoiced directly to the owner as a separate contract with a selected firm.
3. Costs associated with Kunkel Engineering Group services for boundary surveys or environmental remediation is not included within the context of this proposal.
4. Kunkel Engineering Group will attend meetings with the City of Horicon, as necessary, to ensure the project conforms to the City's requirements. The City of Horicon **will not** be invoiced for Kunkel Engineering Group's attendance at said meetings.

October 7, 2019



Mr. Tim Kingman, Supervisor of DPW & Utilities
City of Horicon
404 E Lake Street
Horicon, WI 53032

107 Parallel Street
Beaver Dam, WI 53916
920-356-9447
Fax 920-356-9454
kunkelengineering.com

**Re: STH 33 Industrial Park Entrances - Engineering Services Proposal
Bidding, Construction Related Services and Inspection**

Dear Mr. Kingman:

Please consider this transmittal a formal proposal for Kunkel Engineering Group to provide Engineering Services to include bidding, construction related services, and construction inspection for the STH 33 Industrial Park Entrances in 2020. The final plans for this project have been completed and submitted to the Wisconsin Department of Transportation (WisDOT), along with application for a connection to a state trunk highway. Upon obtaining WisDOT approval for the two connections, it is our intent to obtain the City's approval to bid the project in late 2019 or early 2020, depending on the timing of WisDOT approval. The project would then be constructed and completed in 2020, providing WisDOT compliant intersections at both the east and west ends of the site that will be stubbed into the Industrial Park just beyond the right-of-way for the time being.

Therefore, based upon this understanding Kunkel Engineering Group herein proposes to undertake Engineering Services for the bidding and construction of the STH 33 Industrial Park Entrances Project for a *maximum not to exceed fee of \$24,750.00* as detailed on Attachment "A", Scope of Services which accompanies this proposal. The proposal is intended to be comprehensive and incorporate all elements necessary to ensure the bidding, construction, and close out of the STH 33 Industrial Park Entrances Project in accordance with the City of Horicon's contract requirements, as well as WDNR and WisDOT specifications.

Tim, on behalf of our firm, I want to thank you for considering Kunkel Engineering Group to undertake this very important project on behalf of the City of Horicon. As always, you can trust that our services will be provided on time and that we will pay meticulous attention to every detail associated with the STH 33 Industrial Park Entrances Project.

Thank you in advance for your consideration of this proposal. I am providing herein ten (10) copies of the proposal and attachments for distribution to the City of Horicon Common Council. Should you or representatives of the Common Council have any questions or comments please do not hesitate to contact me.

Sincerely,

KUNKEL ENGINEERING GROUP



Don Neitzel, General Manager

enclosure

cc: Mr. Jim Grigg, Mayor, City of Horicon
Ms. Kristen Jacobson, Clerk, City of Horicon

ACCEPTED:

Name and Title

Date

City of Horicon
STH 33 Industrial Park Entrances Project
Engineering Services

Attachment "A"
Scope of Services

Construction Related Services (CRS)

A. Bidding Phase

1. Prepare Bid Advertisement
2. Assemble and Distribute Plans and Contract Documents to prospective bidders
3. Prospective Bidders
4. Correspond to Bidder's Questions
5. Issue Addendum(s) (if necessary)
6. Attend Bid Opening
7. Tabulate Bids
8. Recommend Lowest Responsible Bidder to Council and Committee of the Whole
9. Assist Owner in Executing Construction Contract Documents

B. Contract Award and Execution

1. Prepare and Distribute Construction Contracts

C. Preconstruction Conference

1. Develop Construction Schedule
2. Establish Lines of Communication
3. Payment Procedures
4. Identify Private Utility Conflicts

D. Field Stake Project

1. Storm Sewer Improvements
2. Street Sub-grade
3. Curb and Gutter
4. Finished Pavement Grades

E. Project Administration

1. Conduct Periodic Field Visits
2. Correspond with Contractor, Sub-contractors
3. Review Contractors Payment Requests
4. Resolve Contract/Construction Conflicts
5. Review Material and Equipment, Shop Drawings
6. Prepare and Execute Contract Change Orders (as necessary)

F. Project Status

1. Attend Committee of the Whole and Council Meetings
2. Prepare Written Correspondence (as necessary)

G. Project Closeout

1. Prepare Final Punch List
2. Conduct Final Project Walk through with Horicon Staff, Public Works and Utility Commission Representatives
3. Meet with adjacent property owners (as necessary) to address questions/issues regarding construction, restoration, etc.
4. Field Verify Contractor corrective actions
5. Advise Horicon Staff and Alderpersons
6. Prepare As-builts

COST OF SERVICE (CRS)

DPW- \$8,950.00

Project Inspection

A. Inspect Project Improvements

1. Storm Sewer
2. Subgrade/Aggregate Base and Pavement (Asphalt)
3. Concrete Installation
 - a. Curb and Gutter
4. Pavement Marking
5. Restoration
 - a. Roads/ROW
 - b. Private Property (behind ROW)

B. Construction Monitoring

1. Verify Payment Request Quantities
2. Construction Schedule Adherence
3. Coordination with WisDOT during construction
4. Address Citizen Concerns

COST OF SERVICE (INSPECTION)

DPW - \$15,800.00

Notes:

1. Services described herein are intended to be comprehensive. Should the City of Horicon require more or fewer services than described, costs and adjustments will be negotiated.

2. The costs for soil borings, foundation inspection, materials testing, and analysis will be invoiced directly to the owner as a separate contract with a selected firm.
3. Costs associated with Kunkel Engineering Group services for boundary surveys or environmental remediation are not included within the context of this proposal.
4. Kunkel Engineering Group will attend meetings with the City of Horicon, as necessary, to ensure the project conforms to the City's requirements. The City of Horicon **will not** be invoiced for Kunkel Engineering Group's attendance at said meetings.

PILOT AGREEMENT

This PILOT Agreement (“Agreement”) is entered into effective January 1, 2020, by and among the City of Horicon, Wisconsin (the “City”), Oak Grove Development, Phase 2, LLC, a Wisconsin limited liability company (the “Company”) and the Housing Authority of the County of Dodge, Wisconsin (the “Housing Authority”).

RECITALS

WHEREAS, the Housing Authority will own and operate a 20-unit affordable LIHTC rental portfolio located in the City at the address set forth in Exhibit A (“referred to herein as the “Land and Buildings” or the “Project”) and

WHEREAS, in order to raise debt and equity capital for the construction of the Project, the Housing Authority anticipates leasing the Land and transferring federal income tax ownership of the Buildings to the Company in 2020; and

WHEREAS, the Housing Authority is the sole managing member of the Company and the property manager of the Project, and, as such, exercises exclusive control and authority over the operation of the Project; and

WHEREAS, the Housing Authority has loaned substantial sums to the Company in connection with the construction of the Project, and has a right of first refusal to acquire the Project for a nominal sum following expiration of the fifteen (15)- year low-income housing tax period (the “Compliance Period”); and

WHEREAS, the Company is obligated to operate the Project as affordable housing in compliance with Internal Revenue Code restrictions and requirements, and the Housing Authority is solely responsible for ensuring that such restrictions and requirements are satisfied by the Company throughout the Compliance Period; and

WHEREAS, The Company will not generate material positive cash flow in excess of its fixed expenses, fees and debt obligations; and

WHEREAS, the parties have determined, based upon the foregoing RECITALS, that the Land and Buildings constitute property of the Housing Authority that is exempt from taxation under Section 70.11(18) of the Wisconsin Statutes and which may be subject to a payment in lieu of taxes (“PILOT”) imposed by the City, as provided in Section 66.1201(22) of the Wisconsin Statutes;

NOW, THEREFORE, acknowledging the receipt of sufficient consideration, the parties agree as follows:

1. Term of PILOT Agreement. The Company shall make a PILOT to the City with respect to the Land and Buildings for each calendar year beginning in 2020 and ending in the final calendar year of the Project’s Compliance Period, now estimated to be calendar year

2035. As required by Section 66.1201(22) of the Wisconsin Statutes, such PILOT shall not exceed the amount that would be levied as the annual tax of the City upon the Project.

2. Computation of PILOT. The PILOT for each calendar year shall be ten percent (10%) of the difference between (a) one hundred percent (100%) of the tenant's portion of the collected rents for all of the residential rental units in the Project for such calendar year; and (b) one hundred percent (100%) of the electricity, water, sewer and fuel bills incurred by the Company with respect to the Project for such calendar year. The amounts under clauses (a) and (b) above shall be based upon the financial statements of the Company for the prior calendar year. Notwithstanding the foregoing, the PILOT for each calendar year shall be no less than two thousand eight hundred and no/100th (\$2,800.00), even if the calculation provided for in this Section 2 would otherwise yield a lesser amount.
3. Payment of PILOT. The Company shall make the PILOT within the time periods applicable to properties that are not exempt from property taxation, as provided in Section 74.11 of the Wisconsin Statutes.
4. Obligation of Company and Housing Authority. The Housing Authority shall cause the Company to construct and operate the Project as affordable rental housing throughout the Compliance Period in accordance with the income, rent and other restrictions and limitations imposed by HUD and the Internal Revenue Code.
5. Obligations of City. The City shall furnish or cause to be furnished to the Company and/or Project tenants such services or facilities as are furnished to other property owners and residents of the City on the same basis as such City services are ordinarily provided. The City shall also, to the extent permitted by applicable law, apply or modify existing City codes and ordinances to permit the Housing Authority and the Company to operate the Project as described above throughout the Compliance Period.
6. Miscellaneous. This agreement cannot be unilaterally amended, modified or terminated by any party hereto. Each party hereby represents to and for the benefit of the other party that the person executing this Agreement on the signature page on behalf of such party has been duly authorized to execute this Agreement, and that this Agreement has been duly authorized and approved by such party. The benefits of this Agreement shall not be assigned by the Company or the Housing Authority without City's consent. This Agreement represents the entire agreement of the parties with respect to the subject matter hereof. This Agreement shall be governed by the laws of the State of Wisconsin. This Agreement may be signed by facsimile or in counterparts.

IN WITNESS WHEREOF, the parties hereto duly execute this PILOT Agreement effective January 1, 2020.

CITY OF HORICON

By:
Name: James Grigg
Its: Mayor

HOUSING AUTHORITY OF THE COUNTY OF DODGE, WISCONSIN,
A public body, corporate and politic, organized and existing under the laws of the State of Wisconsin.

By:
Its: Chair

By: Donna L Braun
Its: Executive Director

OAK GROVE DEVELOPEMENT, Phase 2, LLC,
A Wisconsin limited liability company
By: Housing Authority of the County of Dodge, Wisconsin,
A public body, corporate and politic, organized and existing under the laws of the State of Wisconsin
Its: Managing Member

By:
Its: Chair

By: Donna L Braun
Its: Executive Director

EXHIBIT A
LAND AND BUILDINGS

905 Division St, Units Numbered 201 through 220

2020_COMMON COUNCIL WRITE-OFFS

	<u>Last Name</u>	<u>First Name</u>	<u>Ambulance DOS</u>	<u>Write Off Amount</u>	<u>Notes</u>
1	Baltzley	Tammy	5/9/2015	\$ 776.17	Bankruptcy Exists_2019_ was @ Bonded
2	Christorrel	Eric	1/11/2018	\$ 873.00	Unable to Find
3	Clazmer	Mary Anne	2/12/2014	\$ 185.40	Deceased- was @ Bonded
4	Davis	Christine	7/18/2015	\$ 959.43	Bankruptcy Existed_ was @ Bonded
5	Davis	Sean	3/21/2014	\$ 810.13	Bankruptcy Existed_ was @ Bonded
6	Deford	Darcy	8/7/2015	\$ 217.21	Deceased- was at Bonded
7	Dickenson	Brian	3/1/2018	\$ 899.29	Unable to Find
8	Elm	Michael	10/1/2016	\$ 168.80	Deceased - was at Bonded
9	Ersbo	Elizabeth	6/7/2017	\$ 212.00	Unable to Find @ was at Bonded
10	Frederiksen	Linda	2/13/2011	\$ 151.73	Deceased 09/07/2012 - was at Bonded
11	Getzman	Gerald	11/9/2012	\$ 744.16	Deceased- was at Bonded
12	Heineck	George	2/16/2016	\$ 1,541.44	Unable to Find @ was at Bonded
13	Herkowski	Debra	9/1/2012	\$ 661.76	Open Bankruptcy Exists_2019
14	Herrman	Shirley	11/27/2016	\$ 1,709.59	Deceased 11/27/2016 - was at Bonded
15	Hill	Caroline	9/5/2018	\$ 90.80	Bankruptcy Exists_2019
16	Hodge	Mary	4/11/2017	\$ 296.80	Unable to Find @ was at Bonded
17	Johnson	Lamont	6/21/2017	\$ 959.45	Bankruptcy Exists_2019
18	Kincaid	Heather	1/5/2017	\$ 1,081.99	Deceased- was at Bonded
19	Kluge	Brenda	5/11/2016	\$ 944.10	Bankruptcy Exists_2019_ was @ Bonded
20	Knudson	Kayla	7/2/2014	\$ 1,360.70	Unable to Find @ was at Bonded
21	Lamont	Lyle	5/18/2018	\$ 959.45	Unable to Find
22	Mitsis	Angleo	7/2/2017	\$ 1,442.90	Medicare stepped in_ Not Patients Responsibility
23	Parisi	Joan	10/10/2013	\$ 1,204.95	Unable to Find @ was at Bonded
24	Patenaude	Marcus	5/24/2017	\$ 858.95	Open Bankruptcy Exists_2019 was @ Bonded
25	Patrick	Michael	6/16/2017	\$ 309.00	Deceased- was at Bonded
26	Patrick	Michelle	2/23/2019	\$ 152.05	Deceased - Patient Responsibility - No Probate
27	Reed	Erianna	1/3/2018	\$ 805.71	Guarantor: Cooper, Maria_Bankruptcy Exists_2019

2020_COMMON COUNCIL WRITE-OFFS

	<u>Last Name</u>	<u>First Name</u>	<u>Ambulance DOS</u>	<u>Write Off Amount</u>	<u>Notes</u>
28	Renning	Christopher	5/7/2014	\$ 972.60	Open Bankruptcy Exists_2019 was @ Bonded
29	Sarceno	Nodel	11/19/2018	\$ 943.90	No SS# and Unable to Find
30	Schmidt	Sylvia	9/26/2015	\$ 831.83	Deceased - was at Bonded
31	Stonebraker	Karol	4/5/2015	\$ 833.16	Unable to Find @ was at Bonded
32	Tanner	Randy	9/10/2014	\$ 1,041.39	Deceased - was at Bonded
33	Thomas	Shawn R.	2/11/2013	\$ 845.24	Deceased 11/17/2013 - was at Bonded
34	Thompson	Ronald	1/26/2015	\$ 489.09	Deceased - was at Bonded
35	Toellner	Michael O.	5/8/2017	\$ 823.78	Deceased 03/10/2019 - was at Bonded
36	Torres	Travis	11/18/2016	\$ 161.25	Deceased - was at Bonded
37	Wilson	Jade	4/7/2018	\$ 1,330.00	Deceased - No Estate
38	Winter	Steven	6/30/2013	\$ 763.10	Unable to Find @ was at Bonded
39	Worley	Gerald	11/20/2013	\$ 1,343.73	Deceased - was at Bonded
TOTAL				\$30,756.03	

ORDINANCE

AN ORDINANCE ESTABLISHING SALARIES AND WAGES OF THE CITY OFFICIALS AND EMPLOYEES, PURSUANT TO SECTION 3-1-16(a) OF THE MUNICIPAL CODE.

THE COMMON COUNCIL OF THE CITY OF HORICON DOES ORDAIN AS FOLLOWS:

That pursuant to Section 3-1-16(a) of the Municipal Code of the City of Horicon, the salaries and wages of City officials and employees of the City of Horicon named herein are fixed as follows:

Working Foreman	\$25.11
Mechanic	
Minimum	\$22.10
Mid-Point Range	\$23.28
Maximum	\$24.13
Class I-A Heavy Equipment Operator	
Minimum	\$21.30
Mid-Point Range	\$22.45
Maximum	\$23.27
Water/Wastewater III	
Grade T	\$22.73
Licensure	\$23.48
Grade 1	\$24.19
Grade 2	\$24.82
Grade 3	\$26.12
Wastewater/Water Operator III in Charge	\$28.12

This Ordinance shall be effective January 1, 2020.

This Ordinance shall be in full force and effect upon its passage, approval and publication as provided for by law.

Introduced by Alderperson _____ this 28th day of January 2020.

Adopted and approved this 28th day of January 2020.

James R. Grigg, Mayor

ATTEST:

Kristen M. Jacobson, City Clerk-Treasurer

ORDINANCE

AN ORDINANCE ESTABLISHING SALARIES AND WAGES OF THE CITY OFFICIALS AND EMPLOYEES, PURSUANT TO SECTION 3-1-16(a) OF THE MUNICIPAL CODE.

THE COMMON COUNCIL OF THE CITY OF HORICON DOES ORDAIN AS FOLLOWS:

That pursuant to Section 3-1-16(a) of the Municipal Code of the City of Horicon, the salaries and wages of City officials and employees of the City of Horicon named herein are fixed as follows:

Clerk-Treasurer/month	\$ 5,780.21
Deputy Clerk-Treasurer/hour	\$ 18.87
Administrative Assistants/hour	\$ 17.62
Administrative Assistant Clerk-Treasurer's Office <2 yrs	\$ 17.14/hour
Director of Public Works-Utilities/year	\$ 80,000.00
Clothing Allowance	\$ 125.00/year
Chief of Police/month	\$ 6,175.63
Uniform Allowance	\$ 500.00/year
Police Lieutenant/month	\$ 5,482.62
Uniform Allowance	\$ 500.00/year
Municipal Court Judge/month	\$ 484.87
Municipal Court Clerk/hour	\$ 17.72
*Not to exceed 1560 hours per Budget Year	
City Health Officer/year	\$ 610.00
Crossing Guards/ hour	\$ 13.73
Board of Review Members/meeting	\$ 40.00

This Ordinance shall be effective January 1, 2020.

This Ordinance shall be in full force and effect upon its passage, approval and publication as provided for by law.

Introduced by Alderperson _____ 28th day January 2020.

Adopted and approved this 28th day of January 2020.

James R. Grigg, Mayor

ATTEST:

Kristen M. Jacobson, City Clerk-Treasurer

ORDINANCE NO.

AN ORDINANCE FIXING COMPENSATION FOR THE HORICON FIRE DEPARTMENT, PURSUANT TO SECTION 5-2-4(e) OF THE MUNICIPAL CODE

THE COMMON COUNCIL OF THE CITY OF HORICON DO ORDAIN AS FOLLOWS:

1. That Pursuant to Section 5-2-4(e) of the Municipal Code, members of the Horicon Fire Department shall receive such compensation as set forth in this ordinance:

(a)	Chief	\$4,700.00/year
	* Plus fire call compensation	
	* Plus meetings and training	
	Assistant Chief	772.56/year
	Secretary + Base Position Held	225.11/year
	Captain	551.83/year
	Training Officer	478.61/year
	Lieutenant	478.61/year
	Drivers (7)	470.97/year
	Assistant Drivers (7)	456.76/year
	Maintenance Men (2)	415.23/year
	Fire Fighter 1- (Training not Completed)	302.69/year
	Fire Fighter, Entry Level (Training Completed) or hired prior to 2006	359.51/year
	Meetings, per member	12.16/meeting
	Training	9.79/hour
	Fire Calls	13.54/hour

- (b) Training includes schooling and what was formerly referred to as drills.

- (c) Training (approved by the Chief) during working hours for which wages are lost to a maximum of 8 hours per work day 10.30/hour

- (d) Fire Inspection. Total wages not to exceed \$2,575.00
Deputy Fire Inspector 10.30/hour
Assistant Deputy Fire Inspector 8.24/hour

2. That this Ordinance shall be in full force and effect from January 1, 2020.
3. This Ordinance shall take effect upon passage and publication as provided by law.

Introduced by Alderperson _____ this 28th day of January 2020.

Adopted and approved this 28th day of January 2020.

James R. Grigg, Mayor

ATTEST:

Kristen M. Jacobson, City Clerk-Treasurer

ORDINANCE

AN ORDINANCE ESTABLISHING COMPENSATION FOR HORICON EMS EMPLOYEES PURSUANT TO SECTION 5-5-12 OF THE MUNICIPAL CODE.

THE COMMON COUNCIL OF THE CITY OF HORICON DOES ORDAIN AS FOLLOWS:

1. That pursuant to Section 5-5-12, of the Municipal Code of the City of Horicon, members of the Horicon Emergency Medical Services shall receive such compensation as set forth in this Section:

Coordinator	\$ 3,500.00/year
Assistant Coordinator	942.63/year
Secretary	476.89/year
Trustees (3)	125.00/year
Training Officer	212.18/year
D-FIB Coordinator	212.18/year
Equipment Maintenance Person (2)	477.40/year
Duty Compensation, E.M.T. Basic	225.00/year base
Duty Compensation, Driver	125.00/year base
Duty Compensation, Driver/CPR	150.00/year base
Duty Compensation, EMT in Training	175.00/year base
On Call Pay	1.00/hour
Call Compensation	15.07/hour
Meetings per Member	12.83/meeting
Training	11.23/hour
Defib. Recertification (Max. 2)	28.10 each
EMT Refresher	300.00 each

2. That this Ordinance be in full force and effect from January 1, 2020.
3. This Ordinance shall take effect upon passage and publication as provided by law.

Introduced by Alderperson _____ this 28th day of January 2020.

Adopted and approved this 28th day of January 2020.

James R. Grigg, Mayor

ATTEST:

Kristen M. Jacobson, City Clerk-Treasurer

ORDINANCE

AN ORDINANCE ESTABLISHING WAGES OF CITY ELECTION OFFICIALS, PURSUANT TO SECTION 3-1-16(a) OF THE MUNICIPAL CODE.

THE COMMON COUNCIL OF THE CITY OF HORICON, DOES ORDAIN AS FOLLOWS:

That pursuant to Section 3-1-16(a) of the Municipal Code of the City of Horicon, the wages of Election Officials of the City of Horicon are fixed as follows:

Election Inspector	\$ 9.58
Chief Inspector	\$10.65

This Ordinance shall be effective January 1, 2020.

This Ordinance shall be in full force and effect upon its passage, approval, and publication as provided for by law.

Introduced by Alderperson _____ this 28th day of January 2020.

Adopted and approved this 28th day of January 2020.

James R. Grigg, Mayor

ATTEST:

Kristen M. Jacobson, City Clerk-Treasurer