

The Common Council of the City of Horicon met in regular session with Mayor Grigg presiding. The meeting was called to order at 6:00 p.m.

Alders Present: Hady, Marschke, Bandsma, Frami, Miller, and Vanderhei.
Alders Absent: None.

Mayor Grigg led the Pledge of Allegiance.

Mayor Grigg presented a plaque to Todd Midtbo, recognizing and thanking him for his 30 years of service to the City of Horicon in the Department of Public Works.

Public Appearances:

An individual requested to speak at the time the agenda item was addressed.

Motion by Bandsma, second by Frami, to approve the Council minutes of December 17, 2019. All voting AYE. Motion carried.

Hady, Chairperson of the Personnel & Finance Committee, provided a brief informational report on items being considered by the committee which included: engineering proposal for the Lake Street Reconstruction Project, engineering for the Highway 33 Industrial Park Entrances Project, PILOT for Dodge County Housing Authority, ambulance service write-off, wage increases, and monthly bills.

Miller, Chairperson of the Public Works & Development Committee, provided a brief informational report on items being considered by the committee which included: monthly updates.

Marschke, Chairperson of the Public Safety Committee, provided a brief informational report on items being considered by the committee which included: monthly reports, discussion of no passing on the right, and Operator License approvals.

Hady, Council Representative to the Plan Commission, provided a brief informational report on items being considered by the commission which included: Town of Hubbard land split and site plan approval.

Frami, Chairperson of the Parks & Recreation Board, provided a brief informational report on items being considered by the board which included: monthly reports.

Marschke, Council Representative to the Historic Preservation Commission, reported no meeting was held.

The following ordinance was introduced by Alderperson Miller: ORDINANCE 2020-01, AN ORDINANCE ESTABLISHING SALARIES AND WAGES OF THE CITY OFFICIALS AND EMPLOYEES, PURSUANT TO SECTION 3-1-16(a) OF THE MUNICIPAL CODE. (Public Works, Water, Wastewater)

(Copy of Ordinance on Page 2A)

Motion by Miller, second by Frami, to adopt Ordinance 2020-01.
All voting AYE. Motion carried.

The following ordinance was introduced by Alderperson Bandsma: ORDINANCE 2020-02, AN ORDINANCE ESTABLISHING SALARIES AND WAGES OF THE CITY OFFICIALS AND EMPLOYEES, PURSUANT TO SECTION 3-1-16(a) OF THE MUNICIPAL CODE. (Non-Represented)

(Copy of Ordinance on Page 2B)

A resident expressed concern with budgeted wage increases for the Clerk-Treasurer, Police Chief, and Police Lieutenant. It was noted those positions received the same 2.25% increase as all other employees.

Motion by Bandsma, second by Miller, to adopt Ordinance 2020-02.
All voting AYE. Motion carried.

Kristen Jacobson, Clerk-Treasurer, read correspondence from City Attorney Douglas Plier addressing Alderpersons who are active Fire, EMS, and Election Officials, and voting on wage ordinances. Attorney Plier referenced several Wisconsin State Statutes and stated, in his opinion, they are not prohibited from voting on the wage ordinance but recommended the Alderpersons reference what position they hold when voting.

The following ordinance was introduced by Alderperson Hady: ORDINANCE 2020-03, AN ORDINANCE FIXING COMPENSATION FOR THE HORICON FIRE DEPARTMENT, PURSUANT TO SECTION 5-2-4(e) OF THE MUNICIPAL CODE.

(Copy of Ordinance on pages 2C – 2D)

Motion by Hady, second by Frami, to adopt Ordinance 2020-03.
All voting AYE. Motion carried.

*Bandsma, Miller, and Vanderhei disclosed they are active members of the Fire Department.

The following ordinance was introduced by Alderperson Hady: ORDINANCE 2020-04, AN ORDINANCE ESTABLISHING COMPENSATION FOR HORICON EMS EMPLOYEES PURSUANT TO SECTION 5-5-12 OF THE MUNICIPAL CODE.

(Copy of Ordinance on page 2E)

Motion by Hady, second by Miller, to adopt Ordinance 2020-04.
All voting AYE. Motion carried.

*Bandsma disclosed he is an active member of the EMS Department.

ORDINANCE 2020-01

AN ORDINANCE ESTABLISHING SALARIES AND WAGES OF THE CITY OFFICIALS AND EMPLOYEES, PURSUANT TO SECTION 3-1-16(a) OF THE MUNICIPAL CODE.

THE COMMON COUNCIL OF THE CITY OF HORICON DOES ORDAIN AS FOLLOWS:

That pursuant to Section 3-1-16(a) of the Municipal Code of the City of Horicon, the salaries and wages of City officials and employees of the City of Horicon named herein are fixed as follows:

Working Foreman	\$25.11
Mechanic	
Minimum	\$22.10
Mid-Point Range	\$23.28
Maximum	\$24.13
Class I-A Heavy Equipment Operator	
Minimum	\$21.30
Mid-Point Range	\$22.45
Maximum	\$23.27
Water/Wastewater III	
Grade T	\$22.73
Licensure	\$23.48
Grade 1	\$24.19
Grade 2	\$24.82
Grade 3	\$26.12
Wastewater/Water Operator III in Charge	\$28.12

This Ordinance shall be effective January 1, 2020.

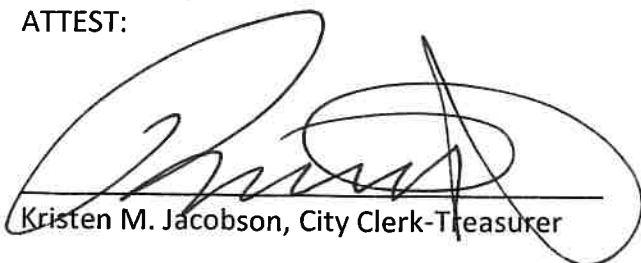
This Ordinance shall be in full force and effect upon its passage, approval and publication as provided for by law.

Introduced by Alderperson Donald Miller this 28th day of January 2020.

Adopted and approved this 28th day of January 2020.


James R. Grigg, Mayor

ATTEST:


Kristen M. Jacobson, City Clerk-Treasurer

ORDINANCE 2020-02

AN ORDINANCE ESTABLISHING SALARIES AND WAGES OF THE CITY OFFICIALS AND EMPLOYEES, PURSUANT TO SECTION 3-1-16(a) OF THE MUNICIPAL CODE.

THE COMMON COUNCIL OF THE CITY OF HORICON DOES ORDAIN AS FOLLOWS:

That pursuant to Section 3-1-16(a) of the Municipal Code of the City of Horicon, the salaries and wages of City officials and employees of the City of Horicon named herein are fixed as follows:

Clerk-Treasurer/month	\$ 5,523.62
Deputy Clerk-Treasurer/hour	\$ 18.87
Administrative Assistants/hour	\$ 17.62
Administrative Assistant Clerk-Treasurer's Office <2 yrs	\$ 17.14/hour
Director of Public Works-Utilities/year	\$ 80,000.00
Clothing Allowance	\$ 125.00/year
Chief of Police/month	\$ 5,901.48
Uniform Allowance	\$ 500.00/year
Police Lieutenant/month	\$ 5,469.28
Uniform Allowance	\$ 500.00/year
Municipal Court Judge/month	\$ 484.87
Municipal Court Clerk/hour	\$ 17.72
*Not to exceed 1560 hours per Budget Year	
City Health Officer/year	\$ 610.00
Crossing Guards/ hour	\$ 13.73
Board of Review Members/meeting	\$ 40.00

This Ordinance shall be effective January 1, 2020.

This Ordinance shall be in full force and effect upon its passage, approval and publication as provided for by law.

Introduced by Alderperson James Bandona 28th day January 2020.

Adopted and approved this 28th day of January 2020.


James R. Grigg, Mayor

ATTEST:


Kristen M. Jacobson, City Clerk-Treasurer

ORDINANCE NO. 2020-03

AN ORDINANCE FIXING COMPENSATION FOR THE HORICON FIRE DEPARTMENT, PURSUANT TO SECTION 5-2-4(e) OF THE MUNICIPAL CODE.

THE COMMON COUNCIL OF THE CITY OF HORICON DO ORDAIN AS FOLLOWS:

1. That Pursuant to Section 5-2-4(e) of the Municipal Code, members of the Horicon Fire Department shall receive such compensation as set forth in this ordinance:

(a)	Chief	\$4,700.00/year
	* Plus fire call compensation	
	* Plus meetings and training	
	Assistant Chief	772.56/year
	Secretary + Base Position Held	225.11/year
	Captain	551.83/year
	Training Officer	478.61/year
	Lieutenant	478.61/year
	Drivers (7)	470.97/year
	Assistant Drivers (7)	456.76/year
	Maintenance Men (2)	415.23/year
	Fire Fighter 1- (Training not Completed)	302.69/year
	Fire Fighter, Entry Level (Training Completed) or hired prior to 2006	359.51/year
	Meetings, per member	12.16/meeting
	Training	9.79/hour
	Fire Calls	13.54/hour

(b) Training includes schooling and what was formerly referred to as drills.

(c) Training (approved by the Chief) during working hours for which wages are lost to a maximum of 8 hours per work day 10.30/hour

(d) Fire Inspection. Total wages not to exceed \$2,575.00
Deputy Fire Inspector 10.30/hour
Assistant Deputy Fire Inspector 8.24/hour

2. That this Ordinance shall be in full force and effect from January 1, 2020.

3. This Ordinance shall take effect upon passage and publication as provided by law.

Introduced by Alderperson Susan Hady this 28th day of January 2020.

Adopted and approved this 28th day of January 2020.

James R. Grigg
James R. Grigg, Mayor

ATTEST:



Kristen M. Jacobson, City Clerk-Treasurer

ORDINANCE NO. 2020-04

AN ORDINANCE ESTABLISHING COMPENSATION FOR HORICON EMS EMPLOYEES PURSUANT TO SECTION 5-5-12 OF THE MUNICIPAL CODE.

THE COMMON COUNCIL OF THE CITY OF HORICON DOES ORDAIN AS FOLLOWS:

1. That pursuant to Section 5-5-12, of the Municipal Code of the City of Horicon, members of the Horicon Emergency Medical Services shall receive such compensation as set forth in this Section:

Coordinator	\$ 3,500.00/year
Assistant Coordinator	942.63/year
Secretary	476.89/year
Trustees (3)	125.00/year
Training Officer	212.18/year
D-FIB Coordinator	212.18/year
Equipment Maintenance Person (2)	477.40/year
Duty Compensation, E.M.T. Basic	225.00/year base
Duty Compensation, Driver	125.00/year base
Duty Compensation, Driver/CPR	150.00/year base
Duty Compensation, EMT in Training	175.00/year base
On Call Pay	1.00/hour
Call Compensation	15.07/hour
Meetings per Member	12.83/meeting
Training	11.23/hour
Defib. Recertification (Max. 2)	28.10 each
EMT Refresher	300.00 each

2. That this Ordinance be in full force and effect from January 1, 2020.
3. This Ordinance shall take effect upon passage and publication as provided by law.

Introduced by Alderperson Susan Hady this 28th day of January 2020.

Adopted and approved this 28th day of January 2020.

James R. Grigg
James R. Grigg, Mayor

ATTEST:

Kristen M. Jacobson
Kristen M. Jacobson, City Clerk-Treasurer

The following ordinance was introduced by Alderperson Hady: ORDINANCE 2020-05, AN ORDINANCE ESTABLISHING WAGES OF CITY ELECTION OFFICIALS, PURSUANT TO SECTION 3-1-16(a) OF THE MUNICIPAL CODE.

(Copy of Ordinance on Page 3A)

Motion by Hady, second by Miller, to adopt Ordinance 2020-05.

All voting AYE. Motion carried.

*Bandsma disclosed he is an active Election Official.

The following resolution was introduced by Alderperson Bandsma: RESOLUTION 2020-01, INTERNATIONAL MIGRATORY BIRD DAY RESOLUTION.

(Copy of Resolution on Page 3B)

Motion by Bandsma, second by Miller, to adopt Resolution 2020-01.

All voting AYE. Motion carried.

Motion by Hady, second by Miller, to approve the proposal from Kunkel Engineering Group for Engineering Services (Design, CRS, and Inspection) for the Lake Street Project (Vine Street to the Bridge) in an amount not to exceed \$61,750.

All voting AYE. Motion carried.

Motion by Hady, second by Bandsma, to approve the proposal from Kunkel Engineering Group for Engineering Services (CRS and Inspection) for the Highway 33 Industrial Park Entrance Project in an amount not to exceed \$24,750.

All voting AYE. Motion carried.

Motion by Hady, second by Miller, to approve the Phase 2 PILOT Agreement with Oak Grove Development, Phase 2 LLC, and the Dodge County Housing Authority.

All voting AYE. Motion carried.

Motion by Marschke, second by Miller, to approve Amber Nelson as the Agent for Kwik Trip Inc, Store #332, 305 Barstow Street.

All voting AYE. Motion carried.

Motion by Marschke, second by Bandsma, to approve the issuance of a Temporary Class "B" and a Temporary "Class B" Retailer's License to St. Stephen Lutheran Church and School for 505 North Palmatory Street on March 7, 2020.

All voting AYE. Motion carried.

Motion by Hady, second by Frami, to approve the write-off of ambulance invoices in the amount of \$27,893.58.

All voting AYE. Motion carried.

ORDINANCE NO. 2020-05

AN ORDINANCE ESTABLISHING WAGES OF CITY ELECTION OFFICIALS, PURSUANT TO SECTION 3-1-16(a) OF THE MUNICIPAL CODE.

THE COMMON COUNCIL OF THE CITY OF HORICON, DOES ORDAIN AS FOLLOWS:

That pursuant to Section 3-1-16(a) of the Municipal Code of the City of Horicon, the wages of Election Officials of the City of Horicon are fixed as follows:

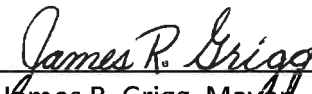
Election Inspector	\$ 9.58
Chief Inspector	\$10.65

This Ordinance shall be effective January 1, 2020.

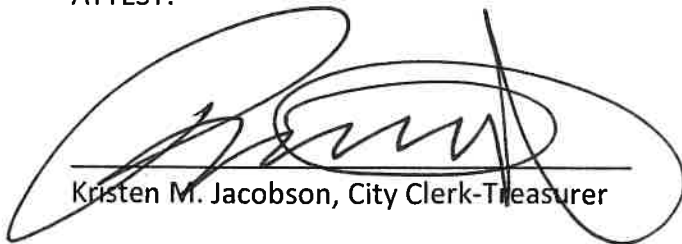
This Ordinance shall be in full force and effect upon its passage, approval, and publication as provided for by law.

Introduced by Alderperson Susan Hady this 28th day of January 2020.

Adopted and approved this 28th day of January 2020.


James R. Grigg, Mayor

ATTEST:


Kristen M. Jacobson, City Clerk-Treasurer

RESOLUTION NO. 2020-01

INTERNATIONAL MIGRATORY BIRD DAY
RESOLUTION

WHEREAS, migratory birds are some of the most beautiful and easily observed wildlife that share our communities, *and*

WHEREAS, many citizens recognize and welcome migratory songbirds as symbolic harbingers of spring, *and*

WHEREAS, these migrant species also play an important economic role in our community, controlling insect pests and generating millions in recreational dollars statewide, *and*

WHEREAS, migratory birds and their habitats are declining throughout the Americas, facing a growing number of threats on their migration routes and in both their summer and winter homes, *and*

WHEREAS, public awareness and concern are crucial components of migratory bird conservation, *and*

WHEREAS, citizens enthusiastic about birds, informed about the threats they face, and empowered to help address those threats can directly contribute to maintaining health bird populations, *and*

WHEREAS, since 1993 International Migratory Bird Day (IMBD) has become a primary vehicle for focusing public attention on the nearly 350 species that travel between nesting habitats in our communities and throughout North America and their wintering grounds in South and Central America, Mexico, the Caribbean, and the southern U.S., *and*

WHEREAS, hundreds of thousands of people will observe IMBD, gathering in town squares, community centers, schools, parks, nature centers, and wildlife refuges to learn about birds, take action to conserve them, and simply to have fun, *and*

WHEREAS, while IMBD officially is held each year on the second Saturday in May, its observance is not limited to a single day, and planners are encouraged to schedule activities on the dates best suited to the presence of both migrants and celebrants, *and*

WHEREAS, IMBD is not only a day to foster appreciation for wild birds and to celebrate and support migratory bird conservation, but also to call to action,

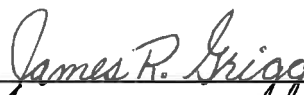
NOW THEREFORE, I, James R. Grigg, as Mayor of the City of Horicon, Wisconsin, do hereby proclaim May 9, 2020 as

International Migratory Bird Day

in the City of Horicon, and I urge all citizens to celebrate this observance and to support efforts to protect and conserve migratory birds and their habitats in our community and the world at large.

Introduced by Alderperson James Bandema this 28th day of January 2020.

Adopted and approved this 28th day of January 2020.


James R. Grigg, Mayor

ATTEST:


Kristen M. Jacobson, Clerk-Treasurer

Motion by Hady, second by Miller, to accept the proposal from Vandewalle & Associates Inc to complete an update of the City's Comprehensive Plan in an amount not to exceed \$34,990. All voting AYE. Motion carried.

Motion by Hady, second by Miller, to accept the proposal from Baker Tilly Virchow Krause LLP to conduct a Classification and Compensation Study in an amount not to exceed \$11,025. All voting AYE. Motion carried.

Mayor Grigg made the following appointments:

- Yvonne Culver as an Election Official, completing the term of Ann Peters, ending December 31, 2022.
- Dave Gallenbeck to the Plan Commission, completing the term of Tom Tisdale, ending May 1, 2020.
- Jenny Frami to the Plan Commission, completing the term of John Flouro, ending May 1, 2021.

Motion by Bandsma, second by Frami, to accept the Mayor's appointments All voting AYE. Motion carried.

Motion by Marschke, second by Miller, to grant a One Year Operator License for the year ending June 30, 2020 for Courtney L. Matthies, Nila B. Novak, and Edward J. Spitz and a Two Year Operator License for the year ending June 30, 2021 for Adele Greene, Caitlyn R. Hartwig, Connisue K. Kirchoff, Malcolm L. Lehman, Hailey M. Mann, Frances A. Mohr, and Ashley J. Rahn. Voting AYE: Marschke, Bandsma, Frami, Miller, and Vanderhei. Abstaining: Hady. Motion carried.

The following is a statement of financial condition for the City of Horicon as of December 31, 2019:

Cash Balance, December 1, 2019	\$ 213,873.01
Receipts	<u>\$ 3,470,199.12</u>
	\$ 3,684,072.13
Expenditures	<u>\$ 3,529,704.99</u>
	\$ 154,367.14
Payroll	<u>\$ 80,910.12</u>
Cash Balance, December 31, 2019	<u><u>\$ 73,457.02</u></u>

Motion by Hady, second by Miller, to approve the financial statement for December 2019 as printed. All voting AYE. Motion carried.

Motion by Hady, second by Bandsma, to approve payment of bills for December 2019 in the amount of \$7,202,000.78.

All voting AYE. Motion carried.

Non-Action Discussion:

Tim Kingman, Director of Public Works-Utilities, reminded residents and businesses to clear their sidewalks.

Amy Yahnke, Police Lieutenant, made the following announcements:

- Additional No Passing on The Right signage has been placed on Lake Street.
- Police Officers were trained on the use of Narcan.
- Rachel Davison was nominated for Support Person of the Year; she is the Runner-Up.
- Chief Adamson is continuing to work with Dodge County to partner on IT services.
- Upcoming meeting with the School on Friday.
- Requested Police record disposal be considered next month.

Alexandra Harvancik, Librarian, announced new programs went into effect on January 1st and have been working well. Harvancik also announced she will be on a working vacation the last week of February.

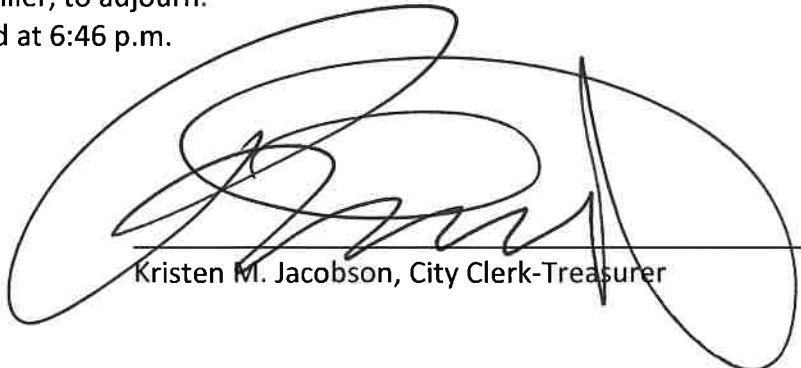
Bandsma congratulated and thanked Todd Midtbo for his 30 years of service to the City of Horicon. Bandsma stated the streets look great after the last several snowstorms and requested Tim Kingman pass this on to his employees. Bandsma also thanked the Police Department for their assistance on all the EMS calls lately and requested Chief Adamson pass this on to his employees.

Miller thanked Todd Midtbo for his years of service to the City.

Jacobson thanked Todd Midtbo for his years of service to the City.

Motion by Bandsma, second by Miller, to adjourn.

All voting AYE. Meeting adjourned at 6:46 p.m.



Kristen M. Jacobson, City Clerk-Treasurer