

# Horicon Public Library Board Minutes

---

Horicon Public Library  
Board Meeting  
April 13, 2020

The regular meeting of the Horicon Public Library Board was called to order electronically by Theresa Schulze at 6:34 p.m. in the Library Meeting Room. Present: Theresa Schulze (attending via Teams), Sue Grigg, Kris Ries (speaker phone), Bruce Wiese (via Teams) and Director Alex Harvancik (via Teams).

Excused: Kathy Galvin

Absent: Richard Marschke, Marie Cookson

## ***Secretary's Report***

**A motion** by Sue Grigg and 2<sup>nd</sup> by Kris Ries to approve the minutes of the March 9, 2020 Library Board Meeting as presented. Motion carried.

## ***Treasurer's Report***

**A motion** by Bruce Wiese, 2<sup>nd</sup> by Sue Grigg to approve the March 2020 Petty Cash Balances as presented. Motion carried.

**A motion** by Theresa Schulze, 2<sup>nd</sup> by Bruce Wiese to approve the payment of the April 2020, bills in the amount of \$ \$3,835.69. Motion carried.

**A motion** by Theresa Schulze, 2<sup>nd</sup> by Kris Ries to approve the March Transactions and Account Balances. Motion carried.

## ***Director's Report***

- Monthly Statistical Summary
- Internet Usage
- Program Activity
- Continuing Education
- Monarch/Dodge County Library Planning Comm.
- Technology Report
- Building Report
- Incident Reports

# Horicon Public Library Board Minutes

---

## **Unfinished Business**

**A motion** by Theresa Schulze, 2<sup>nd</sup> by Sue Grigg to to approve the Director Annual Performance Evaluation as presented. Motion carried

## **New Business**

**A motion** by Kris Ries, 2<sup>nd</sup> by Sue Grigg based on the recommendations from the Federal Government, State of Wisconsin, City of Horicon, American Library Association, and Wisconsin Library Association concerning the COVID-19 outbreak, to approve the closure of the library effected March 18, 2020. And, authorizes the director to reinstate library services to the community as advised by the same stated entities. Motion carried.

**A motion** by Theresa Schulze, 2<sup>nd</sup> by Kris Ries to adopt the Horicon Public Library Marketing Plan as amended. Motion carried.

**A motion** by Sue Grigg 2<sup>nd</sup> by Bruce Wiese to adjourn the meeting at 7:18 p.m.  
Motion carried.

***The next meeting will be held on Monday, May 11, 2020, at 6:30 p.m. in the Library Meeting Room or via Microsoft Teams.***