

Horicon Public Library Board Minutes

Horicon Public Library
Board Meeting
September 19, 2022

The regular meeting of the Horicon Public Library Board was called to order electronically by Kris Ries at 6:30 p.m. The meeting was hybrid. Board members met in-person and online using Zoom. Present: Lisa Bischoff, Kathy Galvin, Craig Halsema, Kristine Mattila and Director Alex Harvancik. Attending remotely: Kris Ries

Absent: Richard Marschke
Excused: Teresa Graven

Secretary's Report

A motion by Lisa Bischoff, 2nd by Craig Halsema to approve the August 2022 Library Board meeting minutes as presented. Motion carried.

Treasurer's Report

A motion by Craig Halsema, 2nd by Lisa Bischoff to approve the August Transaction and Account Balances. Motion carried.

A motion by Kathy Galvin, 2nd by Craig Halsema to approve the August Petty Cash Balances as presented. Motion carried.

A motion by Kris Ries, 2nd by Lisa Bischoff to approve the payment of the September 2022 bills in the amount of \$4,972.5. Motion carried.

A motion by Kathy Galvin, 2nd by Kris Ries to approve the renewal of the Board's CD # 82834 for an automatic renewal to a 1-year 0.55% rate. Motion carried.

Director's Report

- Statistical Summary

Horicon Public Library Board Minutes

- Internet Usage
- Program Activity
- Continuing Education – Trustee Training
- Monarch/Dodge County Library Planning Committee/Friends
- Building Report
- Patron Report

Unfinished Business

- Library entrance landscaping
- 2023 Preliminary Budget Discussion

New Business

A motion by Lisa Bischoff, 2nd by Kris Ries to reimburse Anna McCallum the 50% rate amount of \$1,164.84 pending submission of a C or equivalent grade or satisfactorily completing all required coursework for the fall 2022 semester class LIS 772-Library Service to Children and Young Adults. Motion carried.

A motion by Kris Ries, 2nd by Kathy Galvin to approve the updated Reference Services Policy, the Emergency Pocket Response Plan, and the Emergency Closing Policy. Motion carried.

A motion by Craig Halsema, 2nd by Lisa Bischoff to adjourn the meeting at 7:28 p.m. Motion carried.

The next meeting will be held on Monday, October 10, 2022, at 6:30 p.m. in the Library Meeting Room or via Zoom.