

The Committee of Whole of the City of Horicon met in regular session via Zoom on October 29, 2020. The meeting was called to order at 6:01 p.m.

Alders Present: Marschke, Bandsma, Frami, and Miller.
Alders Absent: Hady and Vanderhei.

The purpose of the Committee of Whole was to conduct a review of the 2021 Preliminary Budget and to formulate the budget for publication.

Susan Hady joined at 6:02 p.m.

Kristen Jacobson, Clerk-Treasurer, stated the General Fund levy for 2021 increased \$30,591 (1.49%) and the Debt Service levy decreased \$2,923 (-.79%), resulting in an overall levy increase of \$27,668 (1.14%). Jacobson noted the proposed levy for 2021 is the maximum allowed underneath current levy requirements and as provided on the State supplied Levy Limit Worksheet.

Jacobson announced the Preliminary Budget has a deficit of \$15,980.

Jacobson announced the creation of a special revenue fund, School Resource Officer Fund, to contain revenues and expenditures associated with the creation of a School Resource Officer. Jacobson reviewed and explained Fund #250 – SRO Fund. She noted creating the SRO Fund allowed the City to shift the School's share of the officer expense off of the City's General Fund expenditures.

Jacobson stated proposed General Fund expenditures for 2021 increased 2.44%, or \$95,157. She added that while Expenditure Restraint Program figures have not been finalized, she anticipates the amount to be 2.3%. In order to comply with the anticipated percentage and qualify for the Expenditure Restraint Program it will be necessary for the Committee to trim \$5,386 from the Preliminary Budget.

A review of the Municipal Court budget was held with Municipal Judge Patrick Bulman.

A review of the Fire Department budget was held with Fire Chief Mark Tesch. It was discovered an expenditure of \$10,000 for wildland firefighting gear, with an offsetting grant of \$5,000, was not included in the Preliminary Budget.

The Committee now has \$15,386 to trim from the Preliminary Budget to comply with ERP.

Jacobson reviewed the EMS budget.

The Safety Building and Police Department budgets were reviewed with Police Chief Joseph Adamson. It was discovered the Preliminary Budget contained \$8,000 for radios that previously had been removed by Mayor Grigg.

The Committee now has \$7,386 to trim from the Preliminary Budget to comply with ERP.

A review of the Library budget was held with Librarian Alexandra Harvancik.

The Public Works and Aquatic Center budgets were reviewed with Director of Public Works-Utilities Tim Kingman.

Jacobson reviewed the Cemetery budget.

The Municipal Building and City Clerk budgets were reviewed with Clerk-Treasurer Kristen Jacobson.

In order to reduce the remaining \$7,386 from the Preliminary Budget to comply with ERP the following changes were made:

- Reduce Tree & Brush Control – Contractor Tree Trimming by \$2,000
- Reduce Clerk- Meetings and Conferences by \$500
- Reduce purchase of picnic tables by \$1,300
- Reduce Public Works Supervisor – Meetings & Conferences by \$200
- Reduce Street Repair/Maintenance – Repair/Maintenance Contractors by \$2,000
- Reduce Police Administration – Training by \$346
- Reduce Police Patrol – Training by \$1,040

Jacobson provided a brief review of Funds 210 and 220.

Harvancik provided a brief review of Fund 230.

Jacobson provided brief reviews of Funds 240, 250, 300, 404, 405, and 406.

Requested purchases in Fund 410 – Capital Equipment Fund were reviewed.

Projects in Fund 425 – Capital Project Fund were reviewed.

A review of the Utilities budget was held with Tim Kingman. Outlay purchases and projects were discussed. It was noted the amount budgeted for ferric chloride needed to be increased to \$43,000.

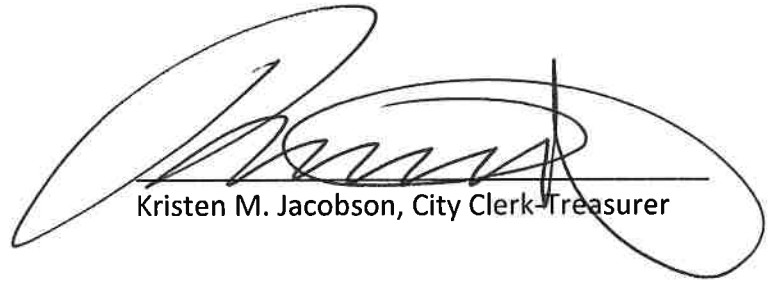
Jacobson provided a brief review of Fund 802.

Motion by Marschke, second by Frami, to approve the Preliminary Budget for publication as modified with a total levy of \$2,089,776, creating a deficit budget of \$10,594.

All voting AYE. Motion carried.

Jacobson announced the Public Hearing on the 2021 Budget would be held on November 24, 2020 at 6:00 p.m., during the regular November Common Council meeting.

Motion by Bandsma, second by Frami, to adjourn.
All voting AYE. Meeting adjourned at 9:33 p.m.



Kristen M. Jacobson, City Clerk-Treasurer

KMJ