

The Common Council of the City of Horicon met in regular session via video conference with Mayor Grigg presiding. The meeting was called to order at 6:05 p.m.

Alders Present: Hady, Bandsma, Frami, Miller, and Vanderhei.

Alders Absent: Marschke.

Motion by Bandsma, second by Vanderhei, to approve the Council minutes of October 27, 2020 and Committee of Whole minutes of October 29, 2020.

All voting AYE. Motion carried.

Public Appearances:

A resident expressed concern relating to the removal of the crossing guard from the 2021 Budget.

A brief discussion was held relating to the removal and that the position will be re-evaluated in the Spring, if there is a need the budget will be amended to add the position.

Kristen Jacobson, Clerk-Treasurer, provided a few key points of the 2021 Budget including the levy, deficit budget, qualification for the Expenditure Restraint Program, assessment of property, and the proposed mill rate.

Jacobson recommended the Council consider utilizing fund balance from the Debt Service Fund to reduce the proposed levy from the October Committee of Whole meeting. Jacobson stated doing this would decrease the proposed mill rate from what was proposed, and it will be a decrease from 2019.

Mayor Grigg conducted a Public Hearing on the 2021 Proposed Budget.

Frami and Miller had questions relating to the School Resource Officer position, ordinance codification project, and budget dates.

A member of the Blue Zones Committee expressed concern relating to the elimination of the Crossing Guard and questioned the process to make changes to the budget during the year.

A brief discussion was held relating to utilizing budgeted funds and the process of amending the budget and creating a budget transfer.

All interested individuals and/or their representatives were given an opportunity to be heard. There were no other appearances.

Motion by Bandsma, second by Vanderhei, to close the Public Hearing on the Proposed 2021 Budget.

All voting AYE. Motion carried.

The following ordinance was introduced by Alderperson Frami: ORDINANCE 2020-16, AN ORDINANCE ADOPTING THE 2021 BUDGET AND THE 2020 TAX LEVY FOR THE CITY OF HORICON.
(Copy of Ordinance on pages 62A – 62C)

Motion by Frami, second by Bandsma, to adopt Ordinance 2020-16.
All voting AYE. Motion carried.

Hady, Chairperson of the Personnel & Finance Committee, provided a brief informational report on items being considered by the committee which included: approve payment of 30 minutes of regular time to Department of Public Works employee, vacancy in Water/Wastewater Department, impending retirement in Department of Public Works Department, hiring of former Municipal Court Clerk as an independent contractor, and monthly bills.

Miller, Chairperson of the Public Works & Development Committee, provided a brief informational report on items being considered by the committee which included: Blue Zones update, vacancies in Water/Wastewater Department and impending vacancy in Department of Public Works, and monthly updates.

Bandsma, member of the Public Safety Committee, provided a brief informational report on items being considered by the committee which included: monthly reports and traffic/pedestrian safety.

Frami, Chairperson of the Park & Recreation Board, stated no meeting was held due to lack of quorum.

Mayor Grigg, Chairperson of the Plan Commission, provided a brief informational report on items being considered by the commission which included: Comprehensive Plan.

Motion by Miller, second by Vanderhei, to authorize bidding of the Hwy 33 Industrial Park Entrances Project per plans dated 5/13/2019.
All voting AYE. Motion carried.

Motion by Bandsma, second by Vanderhei, to authorize bidding of the East Lake Street Reconstruction Project (Vine Street to the Bridge) per plans dated 8/14/2020.
All voting AYE. Motion carried.

Motion by Hady, second by Bandsma, to authorize payment of ½ hour regular time for Department of Public Works employee Scott Giesen for October 21, 2020.
All voting AYE. Motion carried.

ORDINANCE NO. 2020-16

AN ORDINANCE ADOPTING THE 2021 BUDGET AND THE 2020 TAX LEVY FOR THE CITY OF HORICON.

THE COMMON COUNCIL OF THE CITY OF HORICON DOES ORDAIN AS FOLLOWS:

Section 1. There is hereby appropriated out of the receipts of the City of Horicon for the year 2021, including monies received from the general property tax levy, to the various purposes specified in the budget presented herewith for the purposes therein stated, the following amounts as set forth in Exhibit A.

Section 2. That the City Budget for 2021, calling for a tax levy of \$2,405,482.00 be adopted.


Section 3. There is hereby levied a tax of \$2,405,482.00, prior to calculating TIF increment, on all taxable property within the City of Horicon as returned by the assessor in the year 2020, for the uses and purposes set forth in the budget.

Section 4. The City Clerk is hereby authorized and directed to spread this tax on the current tax roll of the City of Horicon.

Section 5. This Ordinance shall take effect and be enforced from and after its passage and publication as provided by law.

Introduced by Alderperson Forrest Frani, this 24th day of November 2020.

Adopted and approved by the Common Council and Mayor this 24th day of November 2020.


James R. Grigg, Mayor

ATTEST:

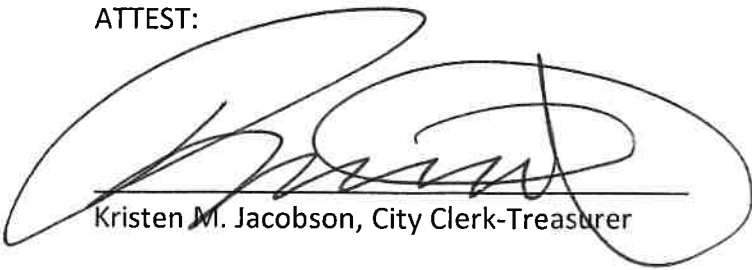

Kristen M. Jacobson, City Clerk-Treasurer

EXHIBIT A PAGE 1 OF 2

2021 GENERAL FUND PROPOSED BUDGET

	2020 BUDGET	2020 ESTIMATED	2021 PROPOSED	%CHANGE INCREASE (DECREASE)
REVENUES:				
TAXES (OTHER THAN PROPERTY TAXES)	137,830	176,197	191,230	
SPECIAL ASSESSMENTS	0	0	0	
INTERGOVERNMENTAL REVENUES	1,311,989	1,397,544	1,315,688	
LICENSES AND PERMITS	51,400	96,507	46,230	
FINES, FORFEIT AND PENALTIES	67,050	74,662	67,050	
PUBLIC CHARGES FOR SERVICE	246,395	278,267	250,429	
MISCELLANEOUS REVENUES	22,750	64,919	22,750	
OTHER FINANCING SOURCES	5,840	0	5,840	
TOTAL REVENUES	1,843,254	2,088,096	1,899,217	3.04
EXPENDITURES:				
GENERAL GOVERNMENT	824,392	791,889	793,896	
PUBLIC SAFETY	1,316,088	1,349,813	1,322,729	
PUBLIC WORKS	769,635	743,738	706,099	
HEALTH AND SOCIAL SERVICES	19,027	19,292	20,195	
CULTURE, RECREATION & EDUCATION	472,224	478,200	478,995	
CONSERVATION & DEVELOPMENT	41,224	29,086	43,244	
CAPITAL OUTLAY	116,216	123,645	175,843	
DEBT SERVICE	0	0	0	
OTHER FINANCING USES	344,296	344,296	451,672	
TOTAL EXPENDITURES	3,903,102	3,879,959	3,992,673	2.29
EXCESS REVENUES OVER (UNDER)				
EXPENDITURES	(2,059,848)	(1,791,863)	(2,093,456)	
LOCAL PROPERTY TAXES	2,059,185	2,059,185	2,089,776	1.49
NET SURPLUS (DEFICIT)	(663)	267,322	(3,680)	

Updated 11/05/2020

EXHIBIT A PAGE 2 OF 2

2021 PROPOSED BUDGET ALL FUNDS OF CITY

FUND	TOTAL REVENUES	TOTAL EXPENSES	EXCESS (DEFICIT)	FUND BALANCE 1-Jan-21	FUND BALANCE 31-Dec-21	PROPERTY TAX CONTRIBUTION
GENERAL	3,988,993	3,992,673	(3,680)	2,803,202	2,282,537	2,089,776
IND. DEVELOPMENT	120	0	120	192,699	192,819	
COMM. DEVEL. AUTH.	5	2,030	(2,025)	5,601	3,576	
LIBRARY	63,971	53,621	10,350	242,700	253,050	
WASTE REMOVAL	216,875	215,915	960	9,585	10,545	
DEBT SERVICE	367,976	367,976	0	0	0	315,706
T.I.F. # 4	321,134	598,138	(277,004)	633,914	356,910	
T.I.F. #5	744,020	1,186,304	(442,284)	(1,075,506)	(1,517,790)	
T.I.F. #6	28,018	102,719	(74,701)	(26,737)	(101,438)	
CAPITAL EQUIPMENT	260,971	373,341	(112,370)	143,668	31,298	
CAPITAL PROJECT	392,213	929,338	(537,125)	283,574	(253,551)	
WATER UTILITY	1,239,994	1,655,332	(415,338)	(113,357)	(528,695)	
WASTEWATER UTILITY	1,348,645	1,483,554	(134,909)	747,527	612,618	
FIREMEN'S PENSION	3,608	3,055	553	6,849	7,402	
TOTALS	8,976,543	10,963,996	(1,987,453)	3,853,719	1,349,281	2,405,482

TAX LEVY SUMMARY

	2020	2021	INCREASE (DECREASE)	% CHANGE
GENERAL FUND	2,059,185	2,089,776	30,591	
DEBT SERVICE FUND	370,899	315,706	(55,193)	
TOTAL LEVY	2,430,084	2,405,482	(24,602)	-1.01

Updated 11/24/2020

Motion by Hady, second by Miller, to approve the hiring of Delynn McDermott as an independent contractor to provide training and assistance with the Municipal Court Clerk in the amount of \$1,065.

Voting AYE: Hady, Frami, Miller, and Vanderhei.

Voting NAY: Bandsma.

Motion carried.

Motion by Miller, second by Bandsma, to grant a One Year Operator License for the year ending June 30, 2021 to Hayley E. Farina.

Voting AYE: Miller, Vanderhei, Bandsma, and Frami.

Abstaining: Hady.

Motion carried.

The following is a statement of financial condition for the City of Horicon as of October 31, 2020:

Cash Balance, October 1, 2020	\$ 203,525.40
Receipts	<u>\$ 1,321,692.52</u>
	\$ 1,525,217.92
Expenditures	<u>\$ 896,394.72</u>
	\$ 628,823.20
Payroll	<u>\$ 137,263.02</u>
Cash Balance, October 31, 2020	<u>\$ 491,560.18</u>

Motion by Hady, second by Frami, to approve the financial statement for October 2020 as printed.

All voting AYE. Motion carried.

Motion by Hady, second by Frami, to approve payment of bills for October 2020 in the amount of \$792,107.87.

All voting AYE. Motion carried.

Non-Action Discussion:

Alexandra Harvancik, Librarian, announced the Library is closed to the Public but continues to offer curbside pickup.

Joseph Adamson, Police Chief, provided an update on an incident that occurred the other night on West Lake Street.

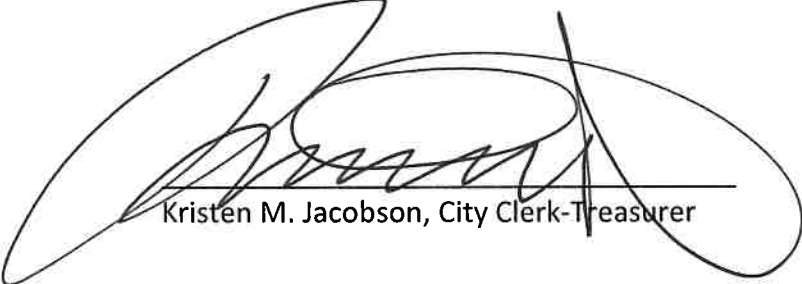
Tim Kingman, Director of Public Works-Utilities, announced Todd Midtbo is retiring from the Department of Public Works with his last workday being December 11th; he encouraged everyone to stop by and thank Todd for his service and wish him well on his retirement. Kingman also announced the Water/Wastewater Department has been challenged with two

employees testing positive for COVID. Kingman stated the first snowfall of the season occurred today proving a need for an additional truck; the new truck is expected the week of December 14th.

Bandsma thanked the Clerk's Office for their hard work on both the 2021 Budget and the Presidential Election. He also thanked the Department of Public Works for a good job of leaf pickup this year. Bandsma wished everyone a Happy Thanksgiving.

Jacobson provided statistics relating to the Presidential Election which included a 20 hour workday for most Election Workers, 202 election day registrations, 991 absentee ballots processed and a total of 2033 votes cast creating a 92.62% voter turnout. Jacobson announced she completed the Wisconsin Routes to Recovery Grant last week and the City is poised to receive \$61,372, however the potential exists to receive additional funds. Jacobson reminded residents winter parking goes into effect December 1st, permits can be purchased at City Hall. Jacobson stated residents will be able to pay tax bills in person even though City Hall remains closed to the Public; a flyer with additional information will be included with the tax bills.

Motion by Bandsma, second by Vanderhei, to adjourn.
All voting AYE. Meeting adjourned at 7:07 p.m.



Kristen M. Jacobson, City Clerk-Treasurer

KMJ