

HORICON JOINT MUNICIPAL COURT

220 Ellison St. • Horicon, WI 53032

Phone: (920) 485-4376 • Fax: (920)485-3550



Patrick J. Bulman, Municipal Judge

Delynn McDermott, Clerk of Court

June 1, 2020

Greetings from the Horicon Joint Municipal Court,

Due to the need for all of us to take extraordinary precautions during the Coronavirus Pandemic, we want to let you know the precautions we are taking for everyone's safety.

- You are required to wear and provide your own face covering (mask). *One will not be provided for you.*
- As you enter the building, there will be markings on the floor to help maintain social distancing.
- We will only allow 5 defendants in the courtroom at a time. Additional people may wait in the hallway outside the courtroom.
- Hand sanitizer will be provided for use as you enter and exit the courtroom.
- Payments will not be accepted in the courtroom. Envelopes will be provided to make payments and put in the drop box. Court personnel will call to confirm receipt of payment.

You have the option to enter your plea in writing before your scheduled court appearance. Please read thoroughly to determine if there is an appropriate option for your case. By completing the form and returning one (1) week before your scheduled appearance, you may be able to enter a plea without appearing in court and expedite your case. Please be advised that if you have a mandatory court date, you must appear in court unless you enter a "Not Guilty" plea before your scheduled appearance.

If you have any questions, please contact the Clerk of Court at 920-485-4376. Office hours will vary so please leave a message with your name and telephone number.